**REGISTRATION FORM**

FRIENDSHIP WEEK MAY 2016

IPA MONTÉRÉGIE
**20th MAY – 31st MAY 2016**

|  |  |  |
| --- | --- | --- |
| **PLEASE WRITE IN BLOCK CAPITAL LETTERS** |  | **Registration Deadline: 20th December 2015** |
| Family Name: |  | First Name: |  |  | Male/Female: |
|  |  |  |  |  |  |
| Address: |  |  |  |  |  |
|  |  |  |  |  |  |
| Postal code: |  |  | Country: |
|  |  |  |  |  |  |
| Date of Birth: |  |  | Main language: |
|  |  |  |  |  |  |
| IPA Section: | IPA Number: |  | Total number of people travelling together: |
|  |  |  |  | (each person must complete a registration form) |
| Passport/National ID Number: |  | Date of issue: |  |  | Expiry Date: |
|  |  |  |  |  |
| E-mail: |  |  | Phone: |
|  |  |  |  |  |
|  |  | Accommodation: |
| Single room: |  | Double room shared with : |  |  | Twin room shared with: |
|  |  |  |  |  |  |
| Special requirements: (include dietary requests and allergies) |  |  |  |  |  |
|  |  |  |
|  |  | Travel information: |
| Date and time of arrival in Montreal: |  |  | Date and time of Departure from Montreal: |
|  |  |  |  |
| Flight Number: |  |  | Flight number: |
|  |  |  |  |  |  |
| Any other important information: |  |  |  |  |  |
|  |  |  |
|  |  | **COSTS AND BOOKING CONDITIONS** |
| Price per person in double/twin occupancy: 1765$CADPrice per person in single occupancy: 2400$CADDeposit: **800$CAD**  per person due by 20th Dec 2015 | **Deposit non-refundable after 20th** **February 2016** |
| Balance of payment due by **20th March 2016**\*\*\*You are responsible for all bank fees\*\*\*  |  |
|  |  | **PAYMENT DETAILS: by bank transfer.**  |
| **IPA Monteregie Friendship Week 2016** |  |
| Groupe Voyages Québec Incoming Department174 Grande Allée Ouest, Québec |  |  | **See overleaf for bank details**. You will require a reservation code: This will be provided by Mr. Christian Parent.  |
| G1R 2G9  |  |  |  |
| Signed: |  |  |  |  | Date: |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Booking forms/Enquiries may be sent by email address: ipamonteregie2016@gmail.com

**Mr. Christian Parent, President IPA MONTEREGIE www.ipamonteregie.ca**

**BANK DETAILS FOR GROUPE VOYAGES QUÉBEC**

**PROCEDURE OF CANADIANS FUNDS TRANSFER**

***SWIFT MT103***

***Code BIC/ BIC Code : BNDC CA MM INT***

***NATIONAL BANK OF CANADA***

***MONTREAL***

PAYABLE TO: **CC0006 - 10651** (bank code) - (Transit)

 National Bank of Canada

 801, chemin St-Louis

 Québec (QC) G1S 1C1 CANADA

ACCOUNT NUMBER : **0072128**

TO THE ACCOUNT OF : GROUPE VOYAGES QUÉBEC

 174, Grande-Allée Ouest

 Québec (QC) G1R 2G9 CANADA

Please note that transfer fees have to be paid by the agency making the final payment

**Please send a copy of the transfer with the bank stamp to Lucie Hamelin**

**(fax : 418-522-4398 or** **receptif@gvq.ca****).**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**TERMS AND CONDITIONS**

* Cancellation over 90 days prior to departure: No fees (deposit refundable. In this case a service charge of 50$ will be retained to cover bank transfer fees)
* Cancellation 60-90 days prior to departure: Deposit non-refundable
* Cancellation at 59 days or less: 100% fees

For our full terms and conditions (except for cancellation conditions which are as stated above) please refer to the following link:

[www.gvqtravel.ca/general-conditions](file:///%5C%5CJANUS%5CDepartements%5CReceptif%5C2016%5CIPA%5Cwww.gvqtravel.ca%5Cgeneral-conditions)

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